



1025 Connecticut Avenue--The Blake Building  
Construction Rules and Contacts

**Contacts**

Chief Engineer:	Eddie Mongan	202-438-1598
Security Desk:	Allied Universal	202-223-0037
Building Manager:	Jake Bender	202-438-0476
Blake Real Estate:	Main Office	202-778-0400
JIB Monitoring Center (Emergencies—24 hours)		202-223-2574

**Building Hours**

***Quiet Hours: 7:30am to 6:30pm***

All hammer-drilling, slab hammering, powder actuated nail shooting, anchor setting, and other similar noise making activities may not be performed during ***Quiet Hours***. Suite doors shall remain closed for the duration of work to minimize noise and odors in the corridors.

**Elevator Hours**

Access to the construction area, for both materials and personnel, shall be via the freight elevator. The freight elevator is available from 6am to 6pm M-F. After-hours freight elevator usage must be coordinated in advance with the Superintendent, Chief Engineer, or Building Manager. Large material deliveries *will not* be permitted during the following hours: 7am-10am and 4pm-7pm.

**Loading Dock**

The loading dock is open from 6am to 6pm for loading and unloading only. Vehicles may not be parked in the loading dock, and violators of this policy will be towed. After-hours access to the loading dock must be coordinated in advance with the Superintendent, Chief Engineer, or Building Manager.

**Fire Alarm System**

Fire Alarm systems must be disabled by Blake Real Estate building staff before any work on these systems can begin. Building staff must be notified of completion of work and the fire alarm panel must be clear before anyone working on the fire alarm system can leave the jobsite.

**Sprinkler and Fire Suppression Systems**

Only Blake Real Estate building staff are permitted to drain down, refill, or otherwise disable any sprinkler or other fire suppression systems. Systems must be refilled, leak tested, and the fire alarm panel must be clear before anyone working on these systems may leave the jobsite.

**Hot Work**

Workers performing hot work must notify and receive a “go ahead” from building staff before hot work may begin. Workers must notify building staff upon completion of hot work. All hot work must be in compliance with District of Columbia codes and permit requirements.