



BLAKE REAL ESTATE INC.
CHECK REQUEST

DATE REQUESTED: _____ ENTITY: _____

DATE NEEDED: _____

APPROVED BY: _____ CODE#: _____

AMOUNT: _____ (\$ _____ . _____)

PAYEE: _____

ADDRESS: _____

PURPOSE: _____

COMMENTS/SPECIAL INSTRUCTIONS:

FOR FISCAL USE ONLY: CODE KEY (REQUIRED FIELDS):

GL= _____ JC=00 _____

JOB PHASE ITEM CLASS

SO/PO #	INVOICE DATE	INVOICE # / APPLY TO	GROSS AMOUNT	DISCOUNT	CODE (GL OR JC)	DL

SALES TAX BILLED: _____

VENDOR #: _____

RETURN CHECK TO: _____